



Minutes of the Annual General Meeting of the members of the New Zealand Cheerleading Association held via Zoom on 29 March 2026

Board Members present:

1. Kimberley Ramsay - President
2. Shannon Mena-Levin- Acting Secretary General
3. Michelle Tukukino- Treasurer, North Island Member, My Cheerleading (Midnight Athletics) delegate
4. Daniel O'Neil-Clemens Athlete Member, North Island Member, All Star Legacy & Infinity delegate
5. Layla O'Hagen – Zero Gravity

Member present:

1. All Star Pride - Claire Stackhouse Hearn
2. Crave Athletics- Harry Mann
3. Empire Athletics – Gemma Grinder
4. Eclipse Cheerleading – Graham Versfeld
5. Halo - Carol
6. Hutt Valley Gymnastics – Sarah-Jane Hudson
7. Xtreme
8. Zero Gravity- Courtney Thompson

Apologies:

1. Maxine Noar- Electrix Cheersport
2. Leigh Lemmen- Independent
3. Nicola Lind – Wild Cheer

Absentee Members:

1. Alpha Cheer
2. Bay Twisters, Club Member
3. Cheer Addiction
4. Element Elite
5. Platinum Elite Cheer & Tumble
6. Team Tumble Cheer
7. UCheer
8. University of Auckland Cheerleading Association
9. Victoria University Cheerleading
10. Whanganui boys and girls gym club

Proxies present:

Ciara Thomas for Traci Burke – All Star Fame

Agenda:

- 1- Kimberley Ramsay welcomes everyone and talks about the successes in 2025, including two gold medals and over, 2,500 athletes at nationals.

2A. Membership Application – Wild Cheer

Clause ref: 8

Motion: That Wild Cheer be admitted as a member of the New Zealand Cheerleading Association.

Moved: Michelle Tukukino

Seconded: Harry Mann

Carried: Yes

2B. Confirmation of Voting and Non-Voting Members

Clause ref: 8.3, 8.4, 11.2

Voting Members (Club Members):

- All Star Fame
- All Star Infinity
- All Star Legacy
- All Star Pride
- BAY TWISTERS INC
- Cheer Addiction

- Crave Athletics
- Electrix Cheersport
- Empire Athletics
- Halo (formerly Bay City)
- Hutt Valley Gymnastics
- Midnight Athletics
- Zero Gravity Cheerleading
- University of Auckland Cheerleading Association
- Eclipse Cheerleading

Non-Voting Members:

- Wild Cheer
- Element Elite
- Platinum Elite Cheer & Tumble
- Team Tumble Cheer
- Xtreme
- Alpha Cheer NZ
- UCheer
- Victoria University Cheerleading
- Whanganui Boys and Girls Gym Club

Motion: That the above organisations are confirmed as Voting and Non-Voting Members for the purposes of this AGM in accordance with the NZCA Constitution.

Moved: Daniel O'Neil-Clemens

Seconded: Ciara Thomas

Carried: Yes

2C. Confirmation of Quorum

Quorum Requirement: 8 Voting Members Clause ref: 11.6

Motion: Confirmation that a quorum is present in accordance with the NZCA Constitution. 15 Voting members 50% required for quorum being 8 voting members.

Resolved: YES

3. Ratification of AGM Process, Format and Membership Status

Clause ref: 19, 11.5, 11.2, 15.5

Motion: That the members:

- (a) Approve the AGM proceeding notwithstanding any procedural irregularities, including notice and circulation of agenda and reports;
- (b) Approve the meeting being conducted by videoconference, notwithstanding Clause 15.5.1;
- (c) Confirm that for the purposes of this AGM, all attendees who meet membership criteria and intend to meet the 2026 membership fee requirements are deemed to be paid-up Voting Members; and
- (d) Confirm that the meeting is duly constituted and that all business conducted at this AGM is valid and binding.

Moved: Michelle Tukukino

Seconded: Daniel O'Neil-Clemens

Carried: Yes

4. Confirmation of Previous AGM Minutes

Clause ref: 11.3(c)(ix), 11.9

Motion: Approval of the minutes of the previous AGM.

Resolved: Minutes approved

Moved: Daniel O'Neil-Clemens

Seconded: Graham Versfeld

Carried: Yes

5. Financial Accounts – Year Ended 31 March 2025

Clause ref: 11.3(c)(xi), 16.6

Motion: Presentation and approval of the financial accounts for the year ended 31 March 2025. It is noted that there were minimal to no financial transactions during the period and that the Board has reviewed the accounts.

Moved: Daniel O'Neil-Clemens

Seconded: Sarah-Jane Hudson

Carried: Yes

6. Adoption of Revised NZCA Constitution (February 2026)

Clause ref: 11.3(c)(xv), 20

The Incorporated Societies Act 2022 requires all incorporated societies to adopt a compliant constitution. NZCA's

previous constitution does not meet these requirements.

A revised constitution has been prepared which:

- Rescinds and replaces all previous constitutions (Clause 1.1)
- Introduces a conflicts of interest framework and Interests Register (Clauses 24–25)
- Clarifies how sector-wide vs specific interests are managed
- Allows General Assembly meetings to be held by videoconference or electronic means
- Removes outdated provisions (e.g. Common Seal – Clause 18 deleted)
- Updates governance provisions to align with the Incorporated Societies Act 2022
- Does not change NZCA's role, membership structure, or sporting authority

Motion: That the NZCA Constitution dated February 2026 be adopted, replacing all previous constitutions.

Vote: 2/3 pass

Resolved: Unanimous

Carried: Yes

7. Establishing Membership Dues – 2026 Season

Clause ref: 8.1(b), 8.11, 8.12, 8.3.1, 11.3(c)(iii)

The membership fee structure approved at the 2024 AGM was not enforced during the 2025 season. NZCA will implement this structure for the 2026 season.

From 24 March 2024 AGM Establishing membership dues Clause ref: 8.1(b), 8.11, 8.3.1 Motion: In each calendar year, each club member must pay a fee of \$5 per athlete (all athlete's not just Elite) to the nominated bank account of the NZCA by 30 November. For the purposes of calculating the amount payable, an athlete is anyone enrolled with the club member as at 31 May.

Motion: That for the 2026 calendar year, each Club Member must pay a membership fee of \$5 per athlete to the nominated NZCA bank account by 30 November. For the purposes of calculating the amount payable, an athlete is defined as any individual enrolled with the Club Member as at 31 May of that year.

Resolution: Voted to defer to 2027 - Unanimous – collect numbers not payment

Carried: No

8. Election of Secretary General

Clause ref: 11.3(c)(xiii), 13.1, 13.5

Acknowledgement & Thank You

We would like to formally acknowledge and thank Claire Stackhouse-Hearn for her contribution as Secretary General of NZCA. Claire has played an important role in supporting the administration and governance of the organisation, and we appreciate the time, effort and commitment she has given during her tenure. On behalf of the Board and members, we thank Claire for her service and wish her all the best moving forward.

Motion: Following the resignation of the previous Secretary General, NZCA is required to appoint a new Secretary General in accordance with the Constitution.

That **Shannon Mena-Levin** be elected as Secretary General of the NZCA, effective immediately.

Resolved: Unanimous

Carried: Yes

9. NZCA Education & Conference 2026

Clause ref: 5.4, 11.3(c)(x)

The NZCA acknowledges the generous contribution of \$10,000 from NZCU towards education initiatives and notes that no formal education programme was delivered in 2025. To address this, NZCA will establish an Education Subcommittee to lead the development and delivery of education initiatives for 2026.

The Sub-Committee will work alongside Board Members Leigh, Layla and Michelle. Expressions of interest are invited from members who wish to be involved Harry Mann, Courtney Thompson and Sarah-Jane Hudson expressed interest.

The need for more non-tumbling teams and better education was discussed

10. General Business

Clause ref: 11.3(c)(x)

Graham Versfeld – addressed rules/score sheets for the University division with Daniel O’Neil-Clemens looking into changes.

11. Meeting Close

There being no further business, the Chair closed the meeting at 8.46pm.

Kimberley Ramsay

President

NZCA